

**Capacity building and Skill enhancement
initiatives taken
by the Institution in
2017-18**

To,

Date : 05-06-2017

The Principal,

S.K.P Government Degree College, Guntakal.

Sir,

Sub : Department of physics - Request letter for sanction of permission to conduct programme in YOGA - Reg

I submit the following few lines for consideration and favorable action.

I submit that the department of Physics proposes to conduct a programme in YOGA from 14-06-2017 to 21-06-2017 for period of one week in our college to the students and all teaching and non teaching staff. So, I request to permission to organize this program.

Thanking You

Your's Faithfully


M Bheema Prakash

Convener for programme

S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

CIRCULAR

Date : (06-06-2017)

All the students of all B.A, B.Sc, B.Com are here by informed that a programme in "YOGA" will be organized from 14-06-2017 to 21-06-2017 for a period of one week in our college from 08:45AM to 09:45AM. Those who are interested can enroll their names to Sri. M Bheem Prakash lecturer in physics. No programme fee will be collected.

| CLASS | 1 ST YEAR | 2 ND YEAR | 3 RD YEAR |
|------------------------|----------------------|----------------------|----------------------|
| B.A | | | |
| H.E.P | | | |
| H.P.T | israul | me | group |
| H.P.E | has | | |
| B.SC | | | |
| MPC (EM & TM) | T. us | P. us | T. us |
| MPCS & MECs | h | h | MB |
| B.Z.C, Micro, Bio-Chem | | T. us | T. us |
| B.Com (Gen) | | I | N. Jany |
| B.Com (C.A) | | | |


PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (DL)

S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

PROGRAMME REPORT

A training programme was organized by department of physics from 14-06-2017 to 21-06-2017. Sri. M Bheema Prakash, Lecturer in physics acted as convener for the programme. The duration of programme was one week. About 22 students enrolled for the programme. The programme was conducted from 08:45AM to 09:45AM everyday. The students attended the classes regularly. The programme was concluded on 21-06-2017. Speaking on the occasion on the validictory function Principal insisted to practice yoga regularly. Many staff members spoke on the occasion. The Yoga trainer on his address explained the need of yoga in the present scenario. The programme was concluded with the presentation of vote of thanks.


PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (DL)

Certificate course in YOGA



Date : 16-10-2017

To,
The Principal,
S.K.P Government College,
Guntakal.

Sir,

Sub : Department of Computer science - Request letter for permission to
conduct " SOFT SKILLS PROGRAMME " - Reg

I submit the following few lines for consideration and favorable action.

I submit that the department of English proposes to conduct a training in
SOFT SKILLS PROGRAMME on 20/10/2017, only one day in our college to the
students. I request you to give the permission to conduct this programme on this
week on friday.

Thanking You

permitted
[Signature]
16/10/17



Yours Faithfully

[Signature]
T Mastanappa
(Incharge)











Circular

Date: 17/10/2017

All the students are hereby informed that there will be a "Soft Skills" training programme on 20/10/2017, Friday in the auditorium, at 10:00AM. So, every student must and should attend the program without fail.

Principal
17/10/17
PRINCIPAL
S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Dt.)

Faculty Signature :

- 1.
2. 
3. 
4. 
5. 
6. 
7. 
8. 
9. N. Gunu
10. sivaprasad
11. 
12. Thimmappa
13. 
14. 

Report on Soft Skills Programme:

The program was successfully completed. The students have tremendous response of this program. Soft skills is a term social graces, communication, language, personal habits, friendliness, managing people, leadership, etc. That characterize relationships with other people. Soft skills, also known as people skills, complement hard skills to enhance an individual's relationships, job performance and career prospects .



PRINCIPAL
S.K.P. Govt. Degree College
CUNTAKAL, Ananthapuramu (Dt.)

Photos



S.K.P. GOVERNMENT COLLEGE, GUNTAKAL

DATE: 02/11/2017

From

P Dharmendra,
Incharge of Comp science & App,
S.K.P Government College, Guntakal.

To

The Principal,
S.K.P Government College,
Guntakal.

Respected Sir,

I would like to make a proposal to you regarding the introduction of a " Basic computer knowledge " for our College all year Non-Computer students. The Department of Computer science & Applications has been increasingly aware of the requirements of departing students. From the lowest to the greatest levels of employment, Knowledge in Basic computers has become the important role for the Non-Computer students. The Department of Computer science & Applications would like to promote this program to inculcate IT skills among the Non-computer stream students

*2/11/17
permitted*

Yours faithfully

Head of Department Computer science



S.K.P GOVERNMENT COLLEGE, GUNTAKAL











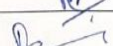
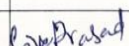
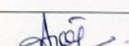






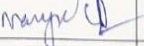



CIRCULAR

Date : 04-11-2017

All the students (i.e., Every group) of our college are here by informed that a programme in " Basic computer knowledge " will be organized from 08-11-2017 to 17-11-2017 for a period of 10 days in our college from 9AM to 10AM. Interested students can enroll their names to Sri. P Dharmendra lecturer in Computer science and Applications. No programme fee will be collected.


Convener



PRINCIPAL
S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Dt.)

| Class | I Yr | II Yr | III Yr |
|---------------|---|--|---|
| B.A |  |  | |
| H.E.P |  | |  |
| H.P.T |  |  |  |
| H.P.E | |  |  |
| B.Sc |  | | |
| MPC (EM & TM) |  |  |  |
| MPCs & MECs |  |  |  |
| BZC |  |  |  |
| B.Com (gen) | |  | |
| B.Com (C.A) |  |  |  |

S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

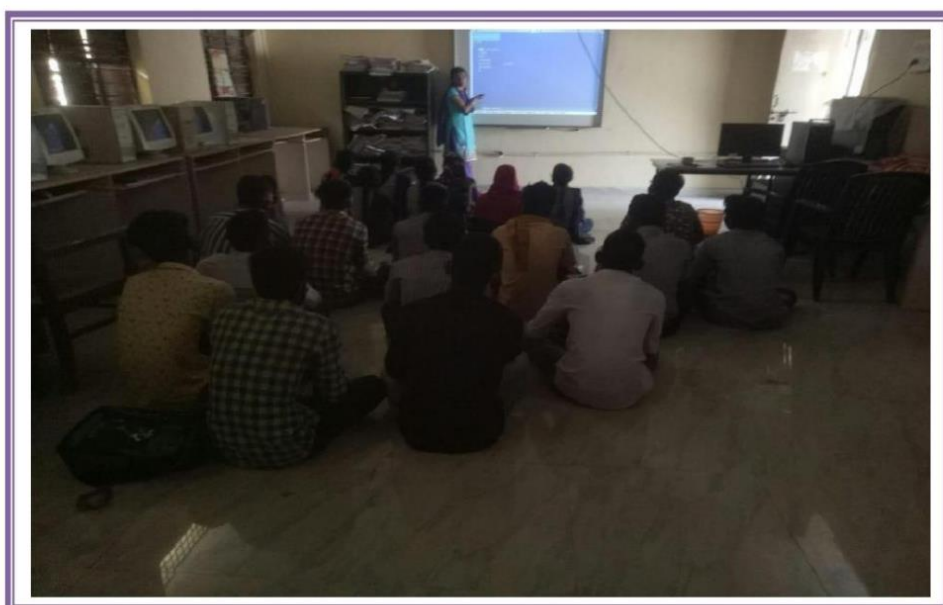
REPORT of PROGRAMME

A programme was organized by department of Computer science from 08-11-2017 to 17-11-2017 Sri. P Dharmendra, Lecturer in Computer science acted as convener for the programme. The duration of programme was one week. About 25 students enrolled for the programme. The programme was conducted from 09:00AM to 10:00AM everyday. The students attended the classes regularly. The function was conducted on 21-11-2017. The Principal spoke about the importance of Computer knowledge now a days. Then, Vote of thanks by the convener.



PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (DL)

Photographs of the programme :



S.K.P GOVERNMENT COLLEGE, GUNTAKAL

To,
The principal,
S.K.P Government College,
Guntakal.

Sir,

Sub : Dept of mathematics – requisition letter to permit for conducting Training programme for one week in Basic Arithmetics and Numerical ability for Non-Mathematics students.

The department of mathematics proposes to conduct a Training programme for one week in Basic Arithmetics and Numerical ability for Non mathematics students. We request you to permit us for the conduct of above said programme.

Thanking you sir,

Permitted
[Signature]

y. purushotham Reddy
Yours faithfully

(Y Purushotham Reddy)



Date : 16/01/2018

S.K.P GOVERNMENT COLLEGE, GUNTAKAL

CIRCULAR

All the Non mathematics students of this college are informed that a Training programme for one week will be conducted in Basic Arithmetics and Numerical ability for Non mathematics students. Those who are interested can enroll their names is Sri. Dr. Y Purushotham Reddy, lecturer in Mathematics and convenor of the programme.

Y. Purushotham Reddy
Convenor

Principal
16/1/2018
PRINCIPAL
S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Dt.)

I B Com *le*

II B Com - N. Ques

III B Com *ca* *Peth* *I* *2*

III BA *ca* *2* *30*

II BA *ca*

I BA *ca* *2* *30*

III BSc (BZC *MB*, *Bo*) *ca*

II BSc (") *ca*

I BSc " *ca* *2* *30*

ca *2* *30*

ca *2* *30*

ca

S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL
A Brief report on this programme

A training programme for 10 days was conducted for 24 students in the college in Basic arithmetics and Numerical ability for non mathematic students. The programme was commenced from 24/01/2018 to 04/02/2018 for one week programme. The programme was started on 24/01/2018. The training running from 04:00pm to 05:00pm successfully everyday. On validectory day the principal insisted the need to learn numerical ability for banking and comeptetive examinations. The programme was concluded with the presentation of vote of thanks.


PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (DL)



**Capacity building and Skill enhancement
initiatives taken
by the Institution in
2018-19**

Date : 04-06-2018

To,
The Principal,
S.K.P Govt Degree College, Guntakal.

Sir,


Sub : Dept of PHYSICS - Requisition letter for sanction of permission to conduct training programme in YOGA - Reg

I submit the following few lines for consideration and favorable action.

I submit that the department of PHYSICS proposes to conduct a training programme in "YOGA" from 14-06-2018 to 21-06-2018 for period of one week in our college to the students and staff. I request to sanction permission to conduct the programme.

Thanking You

Yours Faithfully



Convener for programme

S.K.P GOVT COLLEGE, GUNTAKAL

CIRCULAR

Date 07 06-2018

The students of all groups arts & science and teaching & non teaching staff are here by informed that the certificate course in "YOGA" will be conducted from 14-06-2018 to 21-06-2018 for one week in our college from 9AM to 10AM. Interested students can enroll their names to **Sri. M Bheem Prakash** lecturer in PHYSICS. No course fee will be collected.

MB
Convener


PRINCIPAL
7/6/2018

| Class | First year | Second year | Third year |
|----------------------|-------------|-------------|-------------|
| B.A | | | |
| H.E.P | | | |
| H.P.T | W. Srinivas | V. V. V. V. | M. Srinivas |
| H.P.E | | | |
| B.Sc | | | |
| MPC (EM & TM) | Parani-ABL | B. Srinivas | V. Srinivas |
| MPC's & MEC's | V. Srinivas | B. Srinivas | Parani-ABL |
| BZC, Micro, Bio-Chem | | | |
| B.Com (gen) | | | |
| B.Com (C.A) | | | |

S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

PROGRAMME REPORT

The training programme was organized by department of **PHYSICS** from 10/06/2018 to 21/06/2018 **Sri. M Bheema Prakash** Lecturer in **PHYSICS** acted as convenor for the program. The duration of program was one week. About 25 students enrolled for the program. The program was conducted from 09:00AM to 10:00AM everyday. The students attended the classes regularly. The valedictory function was conducted on 21/06/2018. Speaking on the occasion the Principal stressed the need for YOGA in our day to days life. The Yoga trainer on his address insisted the students to practice YOGA for better health. Later the Yoga trainer was felicitated by staff and students. The programme was concluded with presentation of vote of thanks by the convener.


PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (DL)

Photographs of YOGA



S.K.P GOVERNMENT COLLEGE, GUNTAKAL

Date : 10/08/2018

To,
The principal,
S.K.P Government College,
Guntakal.

Sir,

Sub : Dept of mathematics - to request letter to permit for conducting
Training programme for One week in Basic Arithmetics and
Numerical ability for Non-Mathematics students.

The department of mathematics proposes to conduct a Training programme
for one week in Basic Arithmetics and Numerical ability for Non mathematics
students. We request you to permit us for the conduct of above said programme.

Thanking you sir,

permitted

Yours faithfully
Y. purushotham Reddy
(Y Purushotham Reddy)




Date : 13/08/2018





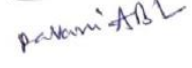
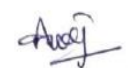
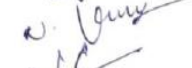




S.K.P GOVERNMENT COLLEGE, GUNTAKAL

CIRCULAR

All the Non mathematics students of this college are informed that a Training programme for one week will be conducted in Basic Arithmetics and Numerical ability for Non mathematics students. Those who are interested can enroll their names is Sri. Dr. Y Purushotham Reddy, lecturer in Mathematics and convenor of the programme.



Principal
PRINCIPAL
S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Dt.)

Faculty Signature :

- 1.
- 2.
3. 
4. 
5. 
6. 
7.  patthani ABL
8.  Anuj
9.  A. Jeyaraj
10.  NS
11.  K. S. S.
12.  G. S. S.
13.  U.
- 14.

REPORT

A one-week training programme in basic arithmetic and numerical ability for non-mathematics students was designed for 35 students at the college. The one-week programme began on August 16, 2018 and will end on August 24, 2018. The programme began on August 16, 2018 everyday from 04:00PM to 05:00PM, the training runs successfully. On August 24, 2018 Validictory Day, the principal stressed the importance of learning numerical ability for banking and competitive examinations. The programme ended with the presentation of a vote of thanks.



PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (DL,

Photograms



To,

28-08-2018

The Principal,

S.K.P GOVERNMENT College,

Guntakal.

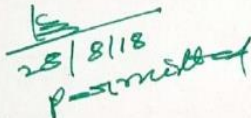
Sir,

Sub: Estt- Dept of Computer science - Requisition letter for sanction of permission to conduct programme in BASIC COMPUTER KNOWLEDGE - Reg

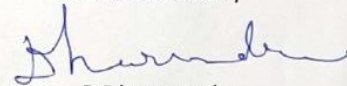
I submit the following few lines for consideration and favorable action.

I submit that the department of Computer science proposes to conduct a programme in BASIC COMPUTER KNOWLEDGE from 10-06-2018 to 21-06-2018 for period for one week in our institution to the students and staff. I request to sanction permission to organize the same.

Thanking You


28/8/18
P Dharmendra

Yours Faithfully



P Dharmendra

Convener for Programme




S.K.P GOVERNMENT COLLEGE, GUNTAKAL












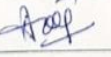

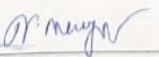
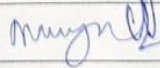
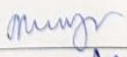

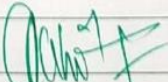

CIRCULAR

Date 01-09-2018

All the students of I, II, III - B.A, B.Sc, B.Com, are here by informed that a programme in "BASIC COMPUTER KNOWLEDGE" will be organized from 04-09-2018 to 12-09-2018 for a period one week in our college from 09:00AM to 10:00AM. Interested students can enroll their names to Sri. P Dharmendra lecturer in Computer science. No programme fee will be collected.


Convener



PRINCIPAL
PRINCIPAL
S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Dt.)

| Class | I Yr | II Yr | III Yr |
|----------------------|---|--|---|
| B.A |  | | |
| H.E.P | |  | P.W.C |
| H.P.T |  |  | E |
| H.P.E | |  |  |
| B.Sc |  |  |  |
| MPC (EM&TM) |  |  | Pavan ABL |
| MPCs & MECs |  | Pavan ABL |  |
| BZC, Micro, Bio-Chem |  |  |  |
| B.Com (gen) | N. Venu | | N. Venu |
| B.Com (C.A) |  |  |  |

S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

PROGRAMME REPORT

The Department of Computer Science organised a programme from September 4th to September 12th, 2018. The programme was convened by P Dharmendra, a Lecturer in Computer Science. The programme lasted for one week. The programme enrolled approximately 35 students. Every day, from 9:00 a.m. to 10:00 a.m., the programme was held. The students came to class on a regular basis. The valedictory ceremony was held on September 12, 2018. Speaking on the occasion, the Principal emphasised the importance of **"BASIC COMPUTER KNOWLEDGE"** in our daily lives. The convener concluded the programme by presenting a vote of thanks.



PRINCIPAL
S.K.P. Govt. Degree Coll.
GUNTAKAL, Ananthapuramu (Dd,

Programme in BASIC COMPUTER KNOWLEDGE :



To,
The Principal,
S.K.P Government College,
Guntakal.

05-11-2018

Sir,

Sub : Department of English - Request letter for permission to conduct "SOFT SKILLS PROGRAMME" - Reg

I submit the following few lines for consideration and favorable action.

I submit that the department of Computer science proposes to conduct a training in **SOFT SKILLS PROGRAMME** from 08/11/2018 to 15/11/2018 for one week in our college to the students. I request to give permission to organize the programme.

Thanking You

Permitted
[Signature]
5/11/2018


Yours Faithfully

[Signature]
T Mastanappa
(Incharge)

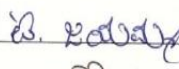

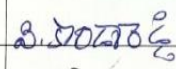


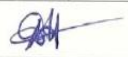

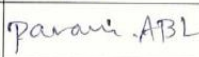
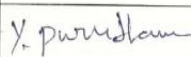
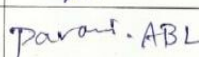
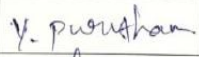







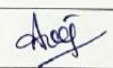
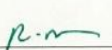


Circular

Date: 18/12/2018

All the students are hereby informed that there will be a "Soft Skills" training programme from 08/11/2018 to 15/11/2018 for one week at Seminar Hall, at 04:00PM. So, every student must and should attend the training program without fail.




Principal

| Group | I Year | II Year | III Year |
|-----------|---|--|---|
| B.A. |  |  |  |
| B.COM GEN |  | |  |
| B.COM CA |  | |  |
| MPC EM |  |  |  |
| MPC TM | |  | |
| BZC |  |  |  |
| MICRO |  | | |
| BIO |  | | |
| MPCS |  |  |  |
| MECS |  |  |  |

A Report on Soft Skills Programme

Soft skills is a term often associated with a person's Emotional Intelligence Quotient, the cluster of personality traits, social graces, communication, language, personal habits, friendliness, managing people, leadership, etc. that characterize relationships with other people. Soft skills, also known as people skills, complement hard skills to enhance an individual's relationships, job performance and career prospects. It's often said that hard skills will get you an interview but you need soft skills to get -and keep - the job.

R Nagaraju, Co-ordinator Dept of Training and Placement, welcomed attendees and introduced them to resource persons during the formal inaugural session. A valedictory ceremony was held on the final day of the programme. K Gnaneswar (Principal SKP GDC, Guntakal) spoke to students about the college administration's efforts to provide SKP GDC GUNTAKAL students with cutting-edge facilities. Furthermore, the Principal emphasised the importance of such training programmes and assured students that many more high-quality programmes will be introduced in the coming days to prepare them for campus interviews. He also announced that the placement team at the college will include student representation so that future training programmes can be tailored to the needs of the students.

WHY SOFT SKILL ?

- An awareness of the possibilities that exist, the demands they make and the rewards and satisfactions they offer.

Aspiration

- The ability to make realistic choices and plans based on sound information and on self-opportunity alignment.

Results

- The ability to review outcomes, plan and take action to implement decisions and aspirations, especially at points of transition (Kumar. A.. 2007).

In order to SOAR students need two things:

Academic Roots

-Discipline based knowledge and understanding

Academic Wings

— The ability to enhance that knowledge and understanding with awareness (self and others). critical thinking, reflective practice.

The specificity of Soft Skills


- Discipline specific
- Placement/employability preparation
- lifelong learners

On Saturday 22nd December 2019, the department of Training and Placement of S.K.P. Government degree college. During the formal inaugural session. R Nagaraju, Coordinator Dept of Training and Placement welcomed the gathering and also introduced resource persons to the audience. While addressing students, K Gnaneswar (Principal SKP GDC, Guntakal), focused on the efforts of college administration for providing state-of-the art facilities to the students of SKP GDC GUNTAKAL. Adding to it, Principal stressed the importance of such training programs and also assured that many more quality programs will be introduced in the days to come for preparing students to face campus interviews. Also he announced that the placement team of the college will have students representation too so that the future training programs can be organized as per the need of the students.

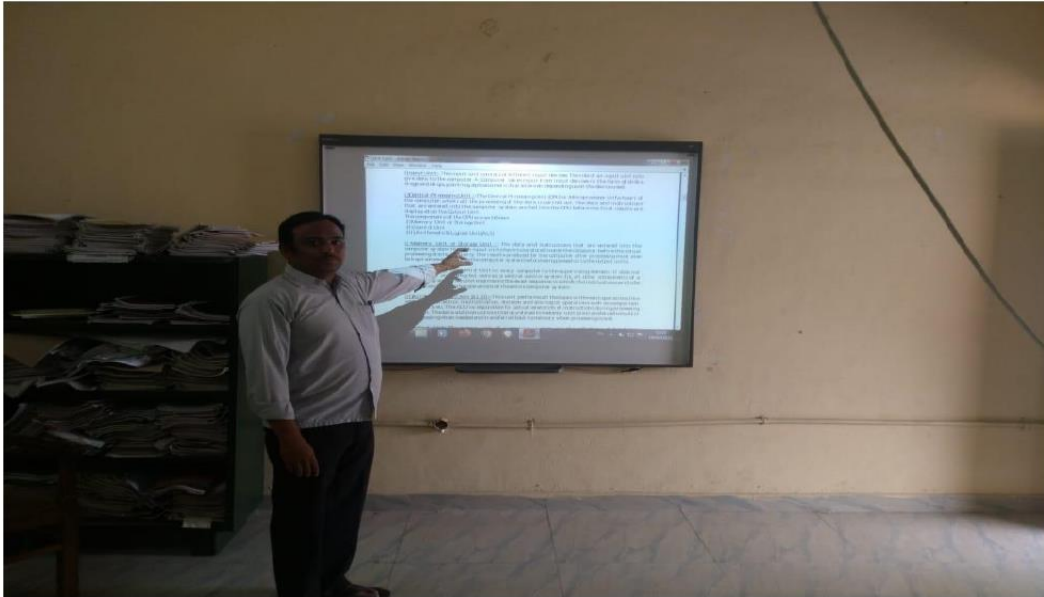
First session of training began with identifying the differences between CV, resume and bio data. In the training program, the students were taught about some good etiquette to be followed while attending interviews. Tips and guidelines for attending HR interview were also dealt in detail. A mock HR round interview was also shown. Few frequently asked questions and the effective answers for those questions were discussed.

In the second session, trainers gave tips to write attractive CV also advised what the things to be written in CV. Trainers also focused on what is group discussion, how to take part in group discussion, Dos and Don'ts in group discussion. After giving these tips students were made to take part in group discussions under the guidance of trainers.

At the end of the day program concluded with feedback from students and vote of thanks


PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (Dt.)

Photos



**Capacity building and Skill enhancement
initiatives taken
by the Institution in
2019-20**

To,
The Principal,
S.K.P Govt College,
Guntakal.

Date – 10/06/2019

Sir,

Sub: Estt- Dept of physics - Requisition letter for sanction of permission to
conduct certificate course in YOGA - Reg

I submit the following few lines for consideration and favorable action.

I submit that the department of Physics proposes to conduct a certificate
course in **YOGA** from **15-06-2019** to **21-06-2019** for period for one week in our
college to the students and all teaching and non teaching staff. I request to sanction
permission to organize the programme.

Thanking You

permitted

K
10/6/2019

Yours Faithfully

MB
M Bheema Prakash

Convener for Certificate course

CIRCULAR

All the students of 1st, 2nd & 3rd year - B.A, B.Sc, B.Com, are here by informed that a certificate course in "YOGA" will be organized from **15/06/2019** to **21/06/2019** for a period for one week in our college from 09:00AM to 10:00AM. Those who are Interested students can enroll their names to **Sri. M Bheema Prakash** lecturer in **physics**. No course fee will be collected.

PRINCIPAL

| Class | I Yr | II Yr | III Yr |
|----------------------|------------------|---------------|----------------|
| B.A | | | |
| H.E.P | | | |
| H.P.T | E.S. V.K. Parani | (M) | E.S. Khatiwale |
| H.P.E | | | |
| B.Sc | | R.n → | R.n → |
| MPC (EM&TM) | Parani .A.B.L. | | Anoop |
| MPCs & MECs | P.R. | Parani ABL | . |
| BZC ,Micro ,Bio-Chem | W | WB | WB |
| B.Com (gen) | W | | W |
| B.Com (C.A) | W | | W |

S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

PROGRAMME REPORT

The Department of Physics organised a training programme from June 15 to June 21, 2019. Sri. M.Bheema Prakash, Lecturer in Physics, served as the program's convener. The programme lasted for one week. The programme enrolled approximately 30 students. Every day, from 8:00am to 8:00am, the programme was broadcast. The students came to class on a regular basis. The valedictory ceremony was held on June 21, 2019. Speaking on the occasion, the Principal emphasised the importance of YOGA in our daily lives. On his address, the Yoga trainer insisted that the students practise YOGA for better health. Staff and students later congratulated the Yoga instructor. The convener concluded the programme by presenting a vote of thanks.



PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (Dt)

Photographs in YOGA



Date : 05/06/2019

From

P Dharmendra,
Incharge of Comp science & App,
S.K.P Government College, Guntakal.

To

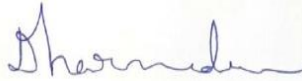
The Principal,
S.K.P Government College,
Guntakal.

Respected Sir,

I would like to make a proposal to you regarding the introduction of a " Basic computer knowledge " for our College all year Non-Computer students. The Department of Computer science & Applications has been increasingly aware of the requirements of departing students. From the lowest to the greatest levels of employment, Knowledge in Basic computers has become the important role for the Non-Computer students. The Department of Computer science & Applications would like to promote this program to inculcate IT skills among the Non-computer stream students .

5/6/19
permitted

Yours faithfully


Incharge of Computer science




Date : 07-06-2019

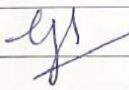
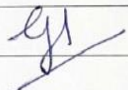


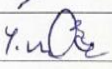


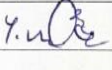
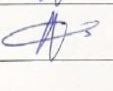

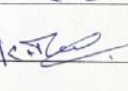
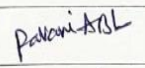

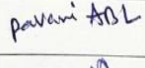

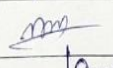
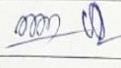
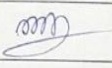
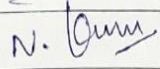


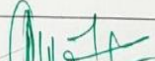
S.K.P GOVERNMENT COLLEGE, GUNTAKAL

CIRCULAR

All the students of I, II, III - B.A, B.Sc, B.Com, are hereby informed that a certificate course in "" BASIC COMPUTER KNOWLEDGE "" will be organized from 10/06/2019 to 21/06/2019 for a period of 10 days in our college from 09:00AM to 10:00AM. Those who are interested students give their names to Sri. P Dharmendra lecturer in Computer Science.


Convener


PRINCIPAL
PRINCIPAL 21/6/19
S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Ct.)

| Class | 1 st YEAR | 2 nd YEAR | 3 rd YEAR |
|-------------|---|---|---|
| B.A | |  |  |
| H.E.P |  |  |  |
| H.P.T |  |  |  |
| H.P.E |  |  |  |
| B.Sc | | | |
| MPC (EM&TM) |  |  |  |
| MPCs & MECs |  |  |  |
| B.Z.C |  |  |  |
| B.Com (gen) |  | | |
| B.Com (C.A) |  |  |  |

S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

PROGRAMME REPORT

The Department of Computer Science organised a training programme from June 10th to June 21st, 2019. Sri. P Dharmendra, Lecturer in Computer Science, served as the program's convener. The programme lasted for one week. The programme enrolled approximately 32 students. Every day, from 9:00 a.m. to 10:00 a.m., the programme was held. The students came to class on a regular basis. At the end of the day, Principal emphasised the importance of BASIC COMPUTER KNOWLEDGE in our lives. The convener concluded the programme by presenting a vote of thanks.



PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (Dt.)

Certificate course in “ BASIC COMPUTER KNOWLEDGE “



07-12-2019

To,
The Principal,
S.K.P Government College,
Guntakal.

Sir,

Sub : Department of Computer science - Request letter for permission to conduct
"SOFT SKILLS PROGRAMME" - Reg

I submit the following few lines for consideration and favorable action.

I submit that the department of Computer science proposes to conduct a training in
SOFT SKILLS PROGRAMME on 21/12/2019 in our college to the students. I request to give
permission to organize the programme.

Thanking You

Yours Faithfully

Dharmendra
Dharmendra
(Incharge)



permitted
7/12/19




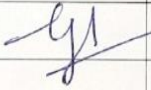
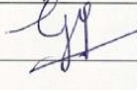


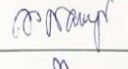
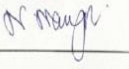
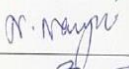


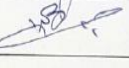
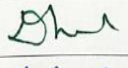
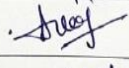

Circular

Date: 18/12/2019

All the students are here by informed that there will be a "Soft Skills" training programme on 21st December, 2019 at Seminar Hall, Room no: 112, at 2.00 pm. The trainers are coming from 'Gates Engineering College' Gooty. So, every student must and should attend the training program without fail.



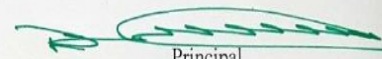
Principal
PRINCIPAL
S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Dt.)

| Group | I Year | II Year | III Year |
|-----------|---|---|---|
| B.A. |  |  | |
| B.COM GEN | |  | N. bans |
| B.COM CA |  |  | |
| MPC EM | | | |
| MPC TM | |  |  |
| BZC |  |  |  |
| MICRO |  |  |  |
| BIO | | | |
| MPCS |  |  |  |
| MECS | MBT | Pavani ABL | MBT |


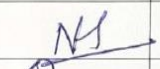

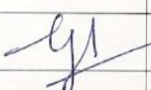
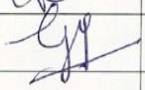


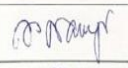
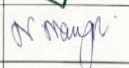
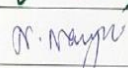



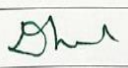


Circular

Date: 18/12/2019

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Principal
PRINCIPAL
S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Dt.)

| Group | I Year | II Year | III Year |
|-----------|---|--|---|
| B.A. |  |  | |
| B.COM GEN | |  | N. bans |
| B.COM CA |  |  | |
| MPC EM | | | |
| MPC TM | |  |  |
| BZC |  |  |  |
| MICRO |  |  |  |
| BIO | | | |
| MPCS |  |  |  |
| MECS | MBT | Pavani ABL | MBT |

A Report on Soft Skills Training Program

Soft skills is a term often associated with a person's Emotional Intelligence Quotient, the cluster of personality traits, social graces, communication, language, personal habits, friendliness, managing people, leadership, etc. that characterize relationships with other people. Soft skills, also known as people skills, complement hard skills to enhance an individual's relationships, job performance and career prospects. It's often said that hard skills will get you an interview but you need soft skills to get – and keep – the job.

WHY SOFT SKILLS?

Self

- An awareness of the characteristics that define the person one is and wants to become.

Opportunity

- An awareness of the possibilities that exist, the demands they make and the rewards and satisfactions they offer.

Aspirations

- The ability to make realistic choices and plans based on sound information and on self-opportunity alignment.

Results

- The ability to review outcomes, plan and take action to implement decisions and aspirations, especially at points of transition (Kumar, A., 2007).

In order to SOAR students need two things:

Academic Roots

- Discipline based knowledge and understanding

Academic Wings

- The ability to enhance that knowledge and understanding with awareness (self and others), critical thinking, reflective practice.

The specificity of Soft Skills

- Discipline specific
- Placement / employability preparation
- Lifelong learners

On Saturday 22nd December 2019, the department of Training and Placement of S.K.P. Govt. Degree College had organized one day training program on "Soft Skills" for the benefit of pre-final year students of S.K.P. Government Degree College. Prof Ismail Zebiulla, Prof. B. Nagendra, from 'Gates College of Engineering and Technology' were the resource persons for this training program.

During the formal inaugural session, R Nagaraju, Coordinator Dept of Training and Placement welcomed the gathering and also introduced resource persons to the audience. While addressing students, K Gnaneswar (Principal SKP GDC, Guntakal), focused on the efforts of college administration for providing state-of-the art facilities to the students of SKP GDC GUNTAKAL. Adding to it, Principal stressed the importance of such training programs and also assured that many more quality programs will be introduced in the days to come for preparing students to face campus interviews. Also he announced that the placement team of the college will have students representation too so that the future training programs can be organized as per the need of the students.

First session of training began with identifying the differences between CV, resume and bio data. In the training program, the students were taught about some good etiquette to be followed while attending interviews. Tips and guidelines for attending HR interview were also dealt in detail. A mock HR round interview was also shown. Few frequently asked questions and the effective answers for those questions were discussed.

In the second session, trainers gave tips to write attractive CV also advised what the things to be written in CV. Trainers also focused on what is group discussion, how to take part in group discussion, Dos and Don'ts in group discussion. After giving these tips students were made to take part in group discussions under the guidance of trainers.

At the end of the day program concluded with feedback from students and vote of thanks by Coordinator



Photos



S.K.P GOVERNMENT COLLEGE, GUNTAKAL

To,

The principal,

S K P Government College,

Guntakal

Sir,

Sub : Dept of mathematics – requisition letter to permit for conducting Training programme for one week in Basic Arithmetics and Numerical ability for Non-Mathematics students.

The department of mathematics proposes to conduct a Training programme for one week in Basic Arithmetics and Numerical ability for Non mathematics students. We request you to permit us for the conduct of above said programme.

Thanking you sir,

y. purushotham Reddy
Yours faithfully

(Y Purushotham Reddy)

Date : 20/01/2020

S.K.P GOVERNMENT COLLEGE, GUNTAKAL

CIRCULAR

All the Non mathematics students of this college are informed that a Training programme for one week will be conducted in Basic Arithmetics and Numerical ability for Non mathematics students. Those who are interested can enroll their names is Sri. Dr. Y Purushotham Reddy, lecturer in Mathematics and convenor of the programme.

Y. purushotham Reddy.
Convenor

Principal


PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (Dt)

REPORT

A Training programme for one week was conducted for 21 students in the college. This programme Basic Arithmetics and Numerical ability for Non mathematics students. The programme was commenced from 27/01/2020 to 03/02/2020. The programme was started on 27/01/2020. The programme run from 04:00PM to .05:00PM everyday successfully. On validectory day the principal insisted the need to learn Basic Arithmetics and Numerical ability. The programme was concluded with the presentation of vote of thanks.



PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (Dt.)

Photos of the programme :



**Capacity building and Skill enhancement
initiatives taken
by the Institution in
2020-21**

Date : 04/12/2020

To,
The Principal,
S.K.P Govt Degree College
Guntakal.

Sir,

Sub : Dept of physics - Request letter for permission to conduct training programme in
YOGA - Reg

I submit the following few lines for consideration and favorable action.

I submit that the department of Physics proposes to conduct a TRAINING PROGRAMME in YOGA from 07-12-2020 to 16-12-2020 for period ten days in our college to the students and all teaching and non teaching staff. I request to sanction permission to organize the programme.

Thanking You

Yours faithfully



C Sankara Reddy

Convener for programme

S.K.P GOVERNMENT COLLEGE, GUNTAKAL

CIRCULAR

Date : 05/12/2020

All the students of First, Second and Third year students of all groups are here by informed that the training programme in YOGA will be conducted from 07/12/2020 to 16/12/2020 for a period for 10 days in our college from 08.30am to 09.30am. Those who are Interested students can contact to Sri. C Sankara Reddy lecturer in physics.

Convener


PRINCIPAL
PRINCIPAL
S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Dt.)

| Class / Year | 1st Yr | 2nd Yr | 3rd Yr |
|-----------------------|--------|-------------|--------|
| B.A | | Y. n. o. u. | |
| H.E.P | | Y. n. o. u. | 2/3 |
| H.P.T | 2/3 | 2/3 | 2/3 |
| H.P.E | | | 2/3 |
| B.Sc | | | |
| MPC (EM & TM) | 2/3 | 2/3 | 2/3 |
| MPC's & MEC's | 2/3 | 2/3 | 2/3 |
| B.ZC, Micro, Bio-Chem | 2/3 | 2/3 | 2/3 |
| B.Com (gen) | 2/3 | 2/3 | 2/3 |
| B.Com (C.A) | 2/3 | 2/3 | 2/3 |

S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

PROGRAMME REPORT

The department of physics organised a training programme. Sri. C Sankara Reddy, Lecturer in Physics, served as the program's convener from the 07th to the 16th of December, 2020. Every day from 08.30am to 09.30am, the programme was broadcast. The students attended the programme on a regular basis. The final function was held on December 17, 2020. The principal spoke about the importance of YOGA in our daily lives. In his address, the Yoga trainer urged the students to practise YOGA for better health and wealth.


PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (DL)

Students & Staff participation in YOGA :



04-01-2021

To,
The Principal,
S.K.P Government College,
Guntakal.

Sir,

Sub: Dept of English - Requisition letter for sanction of permission to
conduct a training programme in COMMUNICATION SKILLS -
Reg

I submit that the department of English proposes to conduct a training
programme in COMMUNICATION SKILLS from 07-01-2021 to 12-01-2021 for
period of 6 days in our institution to the students. I request you to sanction
permission to organize the same.

Thanking You

Yours Faithfully



T Mastanappa
Convener for Training programme


S.K.P GOVERNMENT COLLEGE, GUNTAKAL

CIRCULAR

Date : 05-01-2021

All the students of every department are here by informed that a training programme in "COMMUNICATION SKILLS" will be conducted from 07-01-2021 to 12-01-2021 for a period of 6 days in our college from 08:45AM to 09:45AM. Those who are interested students can contact to Sri. T Mastanappa, lecturer in English.


Convenor


PRINCIPAL
PRINCIPAL
S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Dt.)

| Class | 1 st year | 2 nd year | 3 rd Year |
|---------------------|----------------------|----------------------|----------------------|
| B.A | | Y. V. D. | |
| H.E.P | | | CB |
| H.P.T | W. S. V. S. | | CB |
| H.P.E | | | CB |
| B.Sc | | | M. Jayaraj |
| MPC (EM & TM) | K. Arif | Sh. | Sh. |
| MPCs & MECs | Sh. | K. Arif | K. Arif |
| BZC, Micro, Bio-Che | S. S. V. S. | K. Arif | P. R. S. V. S. |
| B.Com (Gen) | Sh. | Sh. | |
| B.Com (C.A) | Sh. | Sh. | Sh. |

S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

REPORT

A training programme was organized by department of English, Sri. T N Masthanappa, lecturer in english acted as convenor for the programme. The program was started from 07/01/2021 to 12/01/2021. the program was conducted from 08:45am to 9:45am everyday. The students attended the programme regularly. The valedictory function was conducted on 12/01/2021 at 11:00am. Speaking on the occasion the principal insisted that the need for the communication skills in getting employment. The programme was concluded with presentation of vote of thanks by the convenor.



PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (Dt.)

Training programme in COMMUNICATION SKILLS



To,
The Principal,
S.K.P Government College,
Guntakal.

18-01-2021

Sir,

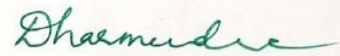
Sub : Department of Computer science - Request letter for permission to
conduct "**SOFT SKILLS PROGRAMME**" - Reg

I submit the following few lines for consideration and favorable action.

I submit that the department of Computer science proposes to conduct a
training in **SOFT SKILLS PROGRAMME** from 21/01/2021 to 28/01/2021 for
one week in college to the students. I request you to give permission to
conduct the programme.

Thanking You

Yours Faithfully



Dharmendra

(Incharge)

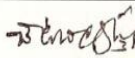


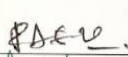

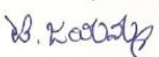


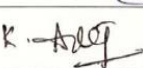
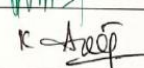
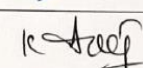




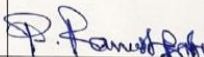
Circular

Date: 19/01/2021

All the students are here by informed that there will be a "Soft Skills" training programme from 21/01/2021 to 28/01/2021 for one week in our college to the students. As this is very useful for getting an appointment. Students are advised to make use of this opportunity. Hence, Every student should attend the training program without fail.

Dhaemunda


Principal
PRINCIPAL
S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Dt.)

| Group | I Year | II Year | III Year |
|-----------|---|--|---|
| B.A. |  |  | |
| B.COM GEN |  |  |  |
| B.COM CA |  |  |  |
| MPC EM |  |  |  |
| MPC TM |  |  |  |
| BZC | |  |  |
| MICRO | S.s.vali | | |
| BIO | | | |
| MPCS | | | |
| MECS | | | |

A Report on Soft Skills Training Programme

Soft skills are often associated with a person's Emotional Intelligence Quotient, which is a collection of personality traits, social graces, communication, language, personal habits, friendliness, managing people, leadership, and other characteristics that characterise relationships with other people. Soft skills, also known as people skills, supplement hard skills to improve relationships, job performance, and career opportunities. It's often said that hard skills get you an interview, but soft skills get you and keep the job.

During the formal inaugural session R Nagaraju, Co-ordinator Dept of Training and Placement welcomed the gathering and also introduced resource persons to the audience. Last day of programme a valedictory occasion was conducted. While addressing students, K Ganeswar (Principal SKP GDC, Guntakal), focused on the efforts of college administration for providing state-of-the art facilities to the students of SKP GDC GUNTAKAL. Adding to it, Principal stressed the importance of such training programs and also assured that many more quality programs will be introduced in the days to come for preparing students to face campus interviews. Also he announced that the placement team of the college will have students representation too so that the future training programs can be organized as per the need of the students.



PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (D.)

STUDENTS ATTENDED THE PROGRAMME :



**Capacity building and Skill enhancement
initiatives taken
by the Institution in
2021-22**

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

To,
The Principal,
SKP Govt Degree College,
Guntakal.

06-06-2022

Sir,

Sub: Estt- Dept of physics - Request letter for sanction of permission for conducting programme in YOGA - Reg

In the recent times everybody is feeling over stressed and life is becoming mechanical which is being resulted in health which in consequence adversely affecting physical and mental health of individuals. To overcome this YOGA has been recommended as a wonderful tool to overcome this problem. In this connection a dept of physics proposes to conduct YOGA programme in this college campus from 13/06/2022 to 21/06/2022. The programme will be organized by trained staff and will certainly yield we will good results. I humbly request you sir to sanction permission to conduct the above said programme.

Thanking You


6/6/22

Yours Faithfully
A. Ravi sankar sarma
Convener for Programme



SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL



CIRCULAR

Date : 08-06-2022

All the teaching and non teaching faculty members and students of the college are here by informed that "YOGA" classes will be commenced from 13-06-2022 to 21-06-2022 for a period of 7 days in our college from 08:00AM to 09:00AM. This programme is very much helpful with reference to physical and mental health. Hence all staff members and students are requested to attend the programme and make it successful.

A. Ravi Sany
Convener

PRINCIPAL
PRINCIPAL
S.K.P. GOVT. DEGREE COLLEGE
GUNTAKAL-515 801. 8/6/22



G.C.K.
SB
V. Jeyaraj
N. Jeyaraj
S. Ravi
T.V.
R. Ravi
S. Ravi
Y. Ravi

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

PROGRAMME REPORT

YOGA classes were conducted commenced from 13-06-2022 to 21-06-2022 for a period of 7 days in the college campus at Gangappa katta near principal's chamber. YOGA trainer Sri. C Muniswamy as conducted the classes in effective manner. He trained the members in performing different aasanas, surya namaskaras and also breathing excercises. He also illustrated the importance and positive effects on different organs of our body by performing by specific aasana. Every participant was very much impressed and actively participated in the programme. Nearly 40-50 members in total attended the programme.

A veldictory function was conducted on 21/06/2022 which happens to be INTERNATIONAL YOGA DAY. On this occasion master trainer C Muniswamy stressed the need of practice of YOGA in todays times. Many stake holders of guntakal town in this programme principal Dr. K Gnaneswar also expressed his gratitude to Sri. C Muniswamy for participation in the programme. He also requested the members to continue the practice of YOGA for better results. Later the Yoga trainer Sri. C Muniswamy was felicitated by staff and students. The programme was concluded by presentation of vote of thanks by the convener of the programme.


24/6/22

A. Ravi sankar sarma
Convener for Programme



SKP GOVERNMENT COLLEGE, GUNTAKAL

A TRAINING PROGRAMME IN YOGA



SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

PROPOSAL FOR THE CONDUCT A PROGRAMME IN MS-OFFICE

DATE : 12-04-2022

From :

S Pavani,
Lecturer in Computer Science
SKP Govt Degree College
Guntakal

To :

The Principal,
SKP Govt Degree College
Guntakal

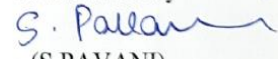
Respected Sir,

Sub : Dept of computer science - Requisition letter for sanction of permission to conduct training programme in ICT - Reg.

I would like to make a proposal to you regarding the introduction of a Ms-office programme for our college final year non computer students. The Department of Computer Science has been increasingly aware of the requirements of departing students Knowledge in Ms-office has become the important factor for the non computer students. With all of these considerations in mind, the Department of Computer Science would like to launch this programme.


12/4/22

Yours faithfully


(S PAVANI)

Lecturer incharge,
Dept of computer science



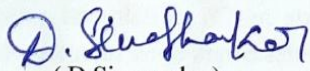
SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF COMPUTER SCIENCE

Circular

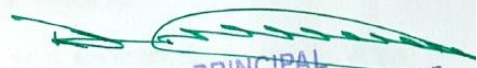
Date : 18-04-2022

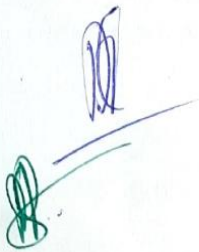
All the Non computer groups (B.Com, BA, BZC) students are hereby informed that the Department of Computer science is going to start a programme in 'MS-Office'. The duration of the programme for 10 days. Students need not pay any fee for the programme. The classes will starts from 20-04-2022 to 30-04-2022. Interested students are required to register their names in the computer science Department.


(D Siva sankar)

Convenor of the programme

Principal


PRINCIPAL
S.K.P. GOVT. DEGREE COLLEGE
GUNTAKAL-515 8018/4/22



G.C. A



U. P. A

N. G. A



T. A

M. S. A

S. D. A

Y. W. A

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Department of Computer Science Final Report of programme in Computer Science

Department of Computer Science, with the initiation of lecturer incharge Smt. S Pavani conducted a training programme Ms-office for the students of the College. As everybody know that knowledge of ms-office is need of the hour. This programme was started from 20-04-2022 and completed on 30-04-2022.

There was a tremendous response from the students. Most of the students as shown enthusiasm in learning ms office and tips there on for better performance. Dr. K. Gnaneswar, the principal, in his opening remarks stressed the need to learn computers for getting any employment after completion of the studies. The efforts made by the faculty members computers science department were appreciated. The number of students attended the programme was encouraging. About 33 Students regularly attended the classes conducted from 03:30PM to 04:30PM.

During the training programme students were trained in ms word, ms excel, ms powerpoint & ms access which would help the students in preparing word documents, work sheets, presentations. The participation of the students was very much encouraging. A model test was conducted and students were asked to design a document in a prescribed format. Also some of the students were ask to present a topic on powerpoint presentation.

During the velidictory session the principal congratulated the department for the efforts made by them for making this programme successful. Speaking on this occasion lecturer incharge Smt. S Pavani proposed to conduct some more advanced programme for the benefits of the students. Lastly, the program was concluded by presentation of vote of thanks by Smt. DC Sowjanya, Lecturer in Computer science.


30/4/22

(S PAVANI)
Lecturer incharge,
Dept of computer science



PHOTOGRAPHS :



S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL
TRAINING PROGRAMME in COMMUNICATIVE ENGLISH

From :

TN Masthanappa,
Lecturer in English,
S.K.P Govt. Degree College
Guntakal

To :

The Principal,
S.K.P. Govt. Degree College
Guntakal

Respected Sir,

I'd like to make a proposal to you regarding the introduction of an Communicative English Training programme for our College final year degree students. The Department of English has been increasingly aware of the requirements of departing students. From the lowest to the greatest levels of employment, English has become the common factor. With all of these considerations in mind, the Department of English would like to launch the programme.


The details of the program are :

- | | |
|---|----------------------------------|
| 1. Name of the proposed program | : Communicative English |
| 2. Duration and timings of the program | : One week; 04:00 pm to 05:00 pm |
| 3. Start date of the program | : 07 May 2022 |
| 4. Programme fee | : Nil |
| 5. No. of students expected for admission | : 40 |

Date : 05/05/2022


5/5/22

Yours faithfully


Lecturer In charge (English)



S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

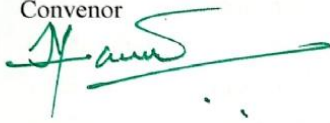
DEPARTMENT OF ENGLISH

Circular

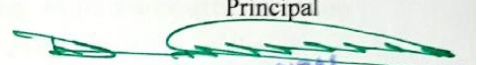
Date: 05/05/2022

All the final year degree students are hereby informed that the Department of English proposes to organize a training programme in **Communicative English** from 07/05/2022 to 15/05/2022 in room no.112. everyday at 04:00pm to 05:00pm. Every student must attend the programme. The interested students can enroll their names Sri.T.N Mastanappa, Lecturer in english and convenor for the programme.

Convenor



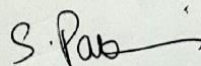
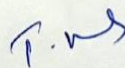
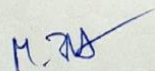
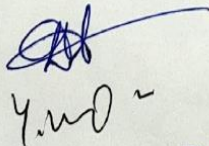
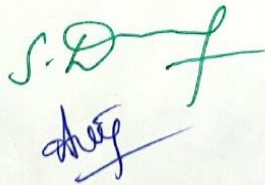
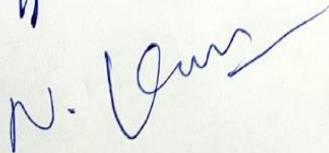
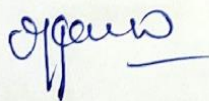

Principal


PRINCIPAL
S.K.P. GOVT. DEGREE COLLEGE
GUNTAKAL-515 801.

Copy to the Library Notice Board

Copy to the Notice Board

Copy for Circulation among the Students



S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Department of English

Final Report of Training programme in Communicative English

Department of English, under the guidance of the Principal Dr. K Gnaneswar, came up with idea of Communicative English Programme for the students of the College. The Department of English has made a humble beginning to impart and enrich the students with proficiency in English by conducting a Training Programme in Communicative English for the duration of one week. As it was resolved earlier, the main thrust of the Programme was to inculcate Communicative skills in English for the out-going students. The basic structure of the Programme is prepared keeping in view the needs of the final year students. The said Programme was started on 07/05/2022 and completed on 15/05/2022.

The response from the students was overwhelming. In its introductory session the Seminar Hall was jam-packed and students enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of English in social and corporate realms. He also appreciated the effort of English Department and congratulated Sri. T N Masthanappa, Incharge, English Department, who was the guiding force behind the entire Programme. The number of students attended the Programme was good. 38 Students regularly attended the Classes conducted from 04:00 pm to 05:00 pm.

The sessions were interactive, informative and interesting. There were brain-storming sessions, debates, group activities and imprompt presentations which enhanced the confidence level of the students. The Programme ran its entire Programme for one week and also took informal inputs from the students for making the Programme better next time.

After the successful completion of the said Training Programme, a valedictory function was held on 15th May 2022. The Principal of the College, Sri Dr K. Gnaneswar, graced the occasion. The meeting was presided over by the Incharge (English), Sri. T N Masthanappa. In his opening remarks, the Head of the Department explained the need and necessity of introducing the Training Programme. The Principal advised the students to make use of the in-puts given by the Department of English. At the end of program Sri. P S Kiran Kumar, Lecturer in English, proposed the vote of thanks.

K
15/5/22



Teaching in Digital class board :



SKP GOVERNMENT COLLEGE, GUNTAKAL

Date : 06-12-2021

To,

The Principal,

SKP Government College,

Guntakal.

Sir,

Sub : Dept of Mathematics – Requisition letter to permit for conducting training programme for one week in Basic Arithmetics and Numerical Ability for Non-Mathematics students.

The department of mathematics proposes to conduct a training programme in **Basic Arithmetics and Numerical Ability** for one week to Non-Mathematics students. We request you to permit us for the conduct of above said programme.

Thanking you sir,

K. Anjaneyulu.
Your's faithfully,
(K ANJANEYULU)

permitted
K
6/12/21



Date : 08/12/2021

SKP GOVERNMENT COLLEGE, GUNTAKAL

CIRCULAR

All II Year (BA, B.COM & B.Sc Life sciences) students of this college are informed that a training programme for one week will be conducted in **Basic Arithmetics and Numerical Ability** for Non-Mathematics students. The classes will commence from 10/12/2021 to 20/12/2021. Those who are interested can enroll their names give to K Anjaneyulu lecturer in mathematics, convenor of the programme.

K. Anjaneyulu.
Convenor


Principal
PRINCIPAL
S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Dt.)



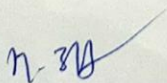
















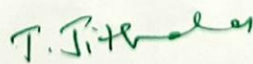


















SKP GOVERNMENT COLLEGE, GUNTAKAL

PROGRAMME REPORT

The programme was organized by the department of mathematics from 10-12-2021 to 20-12-2021. Sri. K Anjaneyulu, Lecturer in mathematics acted as convener for the programme. In this programme the classes were conducted from 04:00PM to 05:00PM everyday on basic arithmetics and calculations. About 35 students were enrolled. The students attended the classes regularly. Other faculty members of the department Sri. D Hussianaiah and J Devi taught on numerical ability. The valedictory function was conducted on 22-12-2021. The function was presided over by principal Dr. K Gnaneswar speaking on this occasion insisted need and importance of knowledge in basic arithmetics and numerical ability as most of the competitive examinations that are being held today include these topics. The other faculty members of the college spoke on the occasion. Later the convener was felicitated by staff and students. The programme was concluded with presentation of vote of thanks by the D Hussainaiah faculty member in mathematics.



SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL
TRAINING PROGRAMME IN
BASIC ARITHMETICS & NUMERICAL ABILITY

